

Ninfield Parish Finance Committee Minutes
Thursday 23rd June 2022 at 7PM
Sparkes Pavilion

CLRs Present: Cllr K Williamson KW (Chair), Cllr S Guard SG; Cllr K Crittall (KC) Cllr S Collins
Also Present J Scarff Clerk & RFO

1. To elect a committee chairman

KC proposed KW

All agreed

Resolved that KW be chair for the forthcoming year.

2. To elect a committee vice chairman

KW proposed SC

All agreed

Resolved that SC be vice chair for the forthcoming year.

3. Apologies and reasons for absence in accordance with the LGA 1972 S85(1)

There were no apologies.

4. a) Disclosure of Interests

In accordance with the Localism Act 2011 and the Council's Code of Conduct, to receive any disclosure by Members of interests in matters on the agenda, the nature of the interest and whether the member regards the interest as prejudicial under the terms of the Revised Code of Members Conduct.

To Consider the granting of Dispensations if requested

There were no disclosures of interest and no requests for dispensation.

5. To consider for approval the terms of reference for the finance committee for the forthcoming year.

Resolved that the terms of reference be adopted as presented.

6. To suspend the Standing Orders and allow public participation on matters on the agenda at the chairman's discretion.

There were no members of the public.

Exclusion of the Public

To exclude the public for a particular agenda item the following resolution must be passed.

'Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'

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There was no requirement for this resolution.

To receive the monthly statement of accounts to 31st May 2022.

The statement of accounts had been previously circulated and it was noted that it showed a total balance of £250,394.85.

To receive the bank reconciliation and corresponding bank statement to 31st May 2022.

The bank statement for Unity Bank and corresponding reconciliation had been circulated in advance and showed a total balance of £172,747.89. The high balance being due to an unexpected CIL payment from the District Council.

To consider for approval a list of payments to be paid.

Resolved that the payments be made as presented.

To receive an update on the budget to date and agree any virements required.

The budget had been circulated in advance and was noted. There were no recommended virements due to it only being the end of the second month of the financial year.

To review the current EMR and agree any actions required.

The EMR's were reviewed and no actions were required.

To agree the booking of the midyear internal audit.

Resolved that the clerk book the mid year audit with Mulberry & CO.

To review the signatories on the council's bank accounts and agree any changes necessary.

Resolved that a cllr who is not on the finance committee be approached to be an additional signatory.

To discuss any other relevant matters including items for the next agenda.

No items.