

**Highways, Safety & Verges Committee meeting minutes held on Friday 25th
November 2022, 11:00 am at Sparkes Pavilion**

CLLrs Present: G Pharo (GP), (Chair), K Williamson (KW), J Cheshire (JC)

- 1. To elect a chairman for the committee.**
KW proposed GP, all agreed.
Resolved GP be the chairman of the committee.
To elect a vice chairman for the committee.
GP proposed JC, All agreed.
JC be the vice chairman of the committee.
- 2. Apologies** and reasons for absence
Apologies from Cllr Langley & S Collins for personal reasons.
- 3. Disclosure of Interests**
To receive any disclosure by Members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as prejudicial under the terms of the Revised Code of Members Conduct.

There was no requirement.
- 4. Public participation session re matters on the Agenda at the Chairman's discretion.**

There were no members of the public.
- 5. Exclusion of the Public**
To exclude the public for a particular agenda item the following resolution must be passed. 'Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'

There was no requirement to pass this resolution.
- 6. Matters for discussion.**
 - a To agree the scope of the committee.
It was agreed that the committee terms of reference would be written to include a budget to be delegated to the committee. To include SLR within the committee.
Resolved that the clerk write a term of reference for the next meeting.
 - b To identify potential projects
 - a. Traffic Calming – 20 is plenty – new moderns speed indicators. Laser speed gun for the speedwatch team, Consider alterations to the bus stop in Lower Street
 - b. Wildflower Verges - Area of the entrance into Coombe Lane from the A269.
 - c. Street Furniture

Ninfield Parish Council

- d. Drains, Potholes & Hedges
- e. Twittens
- c To discuss the current grounds maintenance contract, to include consideration to extend the contract and make changes to the frequency of works currently included and the addition of any new areas.

GP proposed that the current contract be re tendered ready for 1st April 2024. All agreed.

The cllrs went through the current contract line by line.
Resolved: to make the following changes to the contract.
See attached document.

For maps of the Ninfield cuts please use this link
<https://escr.maps.arcgis.com/apps/webappviewer/index.html?id=5c524023058c4aa088a37b49b0d90814>

The cllrs discussed current verges that have wildflowers and that the verges need to be registered with ESCC.

To agree a date for the next meeting.
The next meeting will take place Friday 20th January 2023 at 11am