

Telephone 07725 843 505

Email Clerk@ninfieldpc.co.uk

Website <http://www.ninfieldpc.co.uk/community/ninfield-parish-council-15069/home>

Ninfield Full Council Minutes 20th February 2025

Cllrs Present:

Chair K Williamson (KW), G Pharo (GP) part time left as indicated below, P Holland (PH), J Cheshire (JC), J Langley (JL), K Crittall (KC); S Guard (SG) part time left at as indicated below.

In attendance: J Scarff Proper Officer.

Public Questions:

In accordance with standing orders ten minutes are available for the Public to express a view or ask a question on **relevant matters on the following agenda.**

There was one members of public (MOP) present.

MOP asked if the Stocks could be refurbished.

Ans. Planning permission is needed as the stock are listed and will be applied for to start the process.

MOP asked If the PC would be interested in refurbishing the north facing clock face on the church tower while there is scaffolding up.

Ans. The clerk will get some quotes.

MOP asked when the telephone box would be on the recreation ground.

Ans. The plinth for the telephone box is being adjusted as it is slightly too big.

MOP asked if the finger post by the Blacksmiths is being refurbished.

Ans. All the village fingerposts are having maintained/refurbishment work done.

MOP asked about the pavement outside the 3 houses opposite the garage and whether there is more work to be done in accordance with the planning permission.

Ans. The clerk will check.

No further questions.

The public session was closed.

250201	Chairman's welcome to the meeting. KW welcomed everyone to the meeting.
250202	To receive any questions on the written reports from the County and District Cllrs. The report from the county cllr had been circulated earlier in the month. The district cllr report had been sent to cllrs in advance. There were no questions
250203	To receive reports from Schools - No reports Church - The Priest in charge of St Mary's Church (PS) explained that congregation numbers are low. There is now a weekly family service for the parents and children of each class within the primary school. The last one had 42 parents and more than 30 children. There will be scaffolding later in the year around the clock tower to refurbish the weather boarding. There are no official quotes yet for the work to the Grade 1 listed work but the church have received an indicative cost of £10,000. Materials are controlled by English Heritage. The church are looking for a church warden, secretary and treasurer. There are other jobs that PS would like help with and will let the PC know. Parish Councillors – GP reported that there were a number of comments on the community facebook page in relation to the proposed BESS application on Land at Moor Hall Farm. Residents were claiming that objections they had sent in had not been uploaded on to the WDC website. It was confirmed that they have since been uploaded.

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250204	<p>Correspondence – to note for possible inclusion on the next agenda.</p> <p>There was no correspondence.</p>
250205	<p>To receive apologies and reasons for absence in accordance with the Local Government Act 1972 S 85 (1).</p> <p>Apologies received from cllrs Langley and Coleshill for personal reasons.</p>
250206	<p>To consider accepting the apologies.</p> <p>Resolved: It was unanimously agreed that the apologies be accepted.</p> <p>Other absences to note:</p> <p>Cllr Bowdler had sent apologies.</p>
250207	<p>Disclosure of Interests:-In accordance with the Localism Act 2011 to receive any disclosure by Members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as prejudicial under the terms of the Revised Code of Members Conduct</p> <p>Disclosable Pecuniary Interests</p> <p>SG declared a pecuniary interest in agenda item 17 as the cleaner for Sparkes Pavilion and left the meeting at before these items were discussed.</p> <p>Other Interests (Non Pecuniary)</p> <p>GP declared a prejudicial interest in item 17h as his employer sponsors the stoolball team.</p> <p>To consider granting any dispensations.</p> <p>There were no requests for dispensations.</p>
252208	<p>Exclusion of the Public</p> <p>To exclude the public for a particular agenda item the following resolution must be passed.</p> <p>‘Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.’</p> <p>There was no requirement to pass this resolution.</p>
251209	<p>To receive the minutes of the meeting of 19th December 2024 to be considered for approval and signed as a true record.</p> <p>Proposed KW & seconded SG. All agreed</p> <p>Resolved The minutes of the Full Council Meeting of the Full Council 19th December 2024 were agreed as a true record and signed by the chair.</p>
	<p>Business to be transacted.</p>
250210	<p>To receive a request from the Bonfire Committee to use the recreation ground for the annual bonfire event and agree any actions required.</p> <p>Resolved: The Bonfire society were given permission to use the recreation ground Thursday 8th May and Friday 31st October – Sunday 2nd November inclusive.</p>

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250211	<p>To consider the proposed Members Absence and Apologies policy for approval.</p> <p>KC proposed adoption of the policy, SG seconded</p> <p>Resolved: The cllrs agreed to adopt the policy.</p>
250212	<p>To consider for approval a draft indemnity agreement in respect of the s106 from planning application WD/2014/2359/MAO.</p> <p>The clerk commented that there was no requirement in the planning condition for an indemnity agreement to be signed but that there was nothing contentious in the agreement.</p> <p>Resolved: The cllrs agreed to approve and sign the agreement.</p>
250213	<p>To discuss the proposed Heart of Ninfield event and agree any actions required.</p> <p>SG commented that she has the banners. JC suggested a postcard to all residents. SG suggested that the county and district cllrs and the new MP could be there to talk to residents and answer questions.</p> <p>Resolved: The Parish Council would host the event on 5th April 2025. The clerk and cllr Guard would organise for a postcard mailout to resident in the village and further details of the event would be agreed at the next meeting.</p>
250214	<p>To discuss the use of a handy man in the village and agree any actions required.</p> <p>The clerk explained that she had been contacted by someone who has been working for other parish councils as required and would be willing to undertake small jobs in Ninfield as required. If a job is requested before and after photos would be submitted with an invoice.</p> <p>Resolved: the handyman could be used for small jobs around the village.</p>
250215	<p>To receive for approval a proposal for a new mobile for the clerk.</p> <p>The clerk explained that the old mobile phone is not a smart phone and is unable to operate the heating and hot water system in Sparkes. The clerk explained that an iphone 14/15 could be purchased over a 3 year period and use the current sim card.</p> <p>Resolved: the clerk to purchase and iPhone 14/15 over a 3 year period for parish council use.</p>
250216	<p>Finance Matters</p> <p>a To receive the Statement of Accounts to 31st January 2025 for noting. The statement of accounts was noted.</p> <p>b To receive the bank statement and corresponding bank reconciliation to 31st January 2025 for noting. The bank statement and reconciliation were received in advance, it was noted that the balance at Unity Trust Bank was £18,214.72 on 31st January 2025.</p> <p>c To receive and agree payment of the schedule of invoices. Resolved: The clerk to pay the payments presented and was authorised to pay the window cleaner who's invoice was received after the report was collated. Mulberry & Co Ltd £18.00 Training</p>

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		<p>SLCC £315.00 Annual Membership Clerk £512.34 Salary Reconciliation Mrs S Guard £80.00 Cleaning Window Cleaner £100 Sparkes Windows.</p> <p>d To consider opening a CCLA Account If agreed to consider items e & f. The clerk explained the account is a public sector investment fund. Resolved: Cllrs wanted to have more time to look at the website.</p> <p>e If agreed to resolve to put the money received from WDC in respect of the s106 from planning application WD/2014/2359/MAO in the CCLA account when open. Resolved: This item was deferred.</p> <p>f To consider transferring the money from Wave community account to CCLA once opened. Resolved: This item was deferred.</p>
250217	<p>a To discuss the following matters in connection with Sparkes Pavilion and the recreation ground and agree any actions required. To discuss a charity dog walk in August and agree any actions required. SG explained that a resident was proposing to walk other residents dogs for a charitable donation and would like to use the recreation ground for dog walking and the pavilion for refreshments for the event. SG left the meeting 19:30 before the discussion. The clerk further explained that it is an individual who wants to run the event. The liability for the event would be down to the parish council. Resolved: The cllrs were disappointed not to be able to support the event but with the current information unanimously agreed that the permission could not be granted</p> <p>b To discuss installing solar panels and agree any actions required. The clerk was asked to get more quotes to satisfy the financial regulations and include quotes for netting to keep the solar panels safe.</p> <p>c To discuss changing the interior lights to sensor activated lights. The clerk explained that she thought one or two of the bulbs could be removed from the building. Resolved: All agreed in favour subject to agreeing the number of bulbs. The clerk was asked to check with the electrician if they could advise what lighting is required and if bulbs could be removed to show the impact.</p> <p>d To discuss fitting a CCTV camera to the outside of the pavilion and agree any actions required. Resolved: The cllrs agreed that they would not have CCTV fitted.</p>	

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	<p>e</p> <p>f</p> <p>g</p> <p>h</p>	<p>To discuss the interior decorating and other remedial work required and agree any actions required.</p> <p>Resolved: The clerk will arrange to meeting with KW, KC, JC at Sparkes and prepare a proposal for the next meeting.</p> <p>To discuss the cleaning contract and agree any actions required.</p> <p>The clerk explained that due to legislation (Local Govt Act 1972 s 80) cllrs are not able to be paid by the council, the cleaning contract needs to be advertised. Only if there are no applications would a cllr be able to take on the job as it would be expedient. The council would, however, be required to regularly advertise the position.</p> <p>Resolved: The clerk was asked to draw up an advert for approval to advertise the position.</p> <p>To discuss storage in the garage end of the green shed and agree any actions required.</p> <p>Resolved: The clerk will arrange to meeting with KW, KC, JC at the garage and prepare a proposal for the next meeting.</p> <p>GP left the meeting 1945 before the next item.</p> <p>To discuss the stoolball usage for the forthcoming season and agree any actions required.</p> <p>The clerk explained that the stoolball team had requested to use the recreation ground and pavilion from April to the end of October.</p> <p>Resolved: Subject to the stoolball team agreeing not to use the recreation ground and Sparkes on the days highlighted as not available on the user agreement they could use the ground once a week on a Thursday and hold one tournament on a weekend day to be agreed as available with the clerk. For a small extra cost The clerk to issue the user agreement and invoice.</p>
241215		<p>Date of next meeting.</p> <p>To note the date of the next meeting is The Full Council Meeting Thursday 20th March 2025, 6.30pm at the Methodist Hall.</p>