

Telephone 07725 843 505

Email Clerk@ninfieldpc.co.uk

Website <http://www.ninfieldpc.co.uk/community/ninfield-parish-council-15069/home>

Ninfield Full Council Minutes 19th September 2024

Cllrs Present:

Chair K Williamson (KW), Vice Chair S Guard (SG), G Pharo, Parish & District cllr P Coleshill (Part time left at 7.45pm)

In attendance: J Scarff Proper Officer.

Public Questions:

In accordance with standing orders ten minutes are available for the Public to express a view or ask a question on relevant matters on the following agenda.

There was three members of public (MOP) present.

A mop commented that it was great news that the neighbourhood plan had been successful at referendum and will be adopted by WDC and that John Cheshire should be commended for all his work and perseverance over the years for the successful outcome.

MOP asked if any worked was planned on the skate ramp or zip wire.

The clerk responded that there are no plans at the moment except for going through the latest inspection report in the first instance.

The public session was closed.

240901	Chairman's welcome to the meeting. KW welcomed everyone to the meeting.
240902	To receive any questions on the reports from the County and District Cllrs. The report from the county cllr had been circulated earlier in the month. The district cllr (PC) reminded the meeting about the WDC Local Plan and the possible impact of changes to the NPPF that are being consulted on. To receive reports from Schools No reports Church - The Priest in Charge, Rev Paul Frostick gave a report. He explained that his licence was due to end in March next year but he has agreed to do 2 more years. The church has had a building survey done and the report showed works that needed to be done. While there is scaffolding on the church tower it may be prudent to have the clock serviced and check the gilding on the dial.
240903	To receive and accept apologies and reasons for absence in accordance with the Local Government Act 1972 S 85 (1). Apologies received and accepted from cllrs Collins, Langley, Venner, Holland and Cheshire for personal reasons.
	Business to be transacted.
240904	Disclosure of Interests To receive any disclosure by Members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as prejudicial under the terms of the Revised Code of Members Conduct. To consider granting any dispensations. There were no disclosures of interests. Any changes to register of interests should be notified to the clerk.

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	240905	<p>Exclusion of the Public</p> <p>To exclude the public for a particular agenda item the following resolution must be passed.</p> <p>‘Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.’</p> <p>There was no requirement to pass this resolution.</p>
	240906	<p>Minutes of previous meeting to be considered for approval and signed as a true record.</p> <p>The Full Council Meeting of the 18th July 2024</p> <p>Proposed SG & seconded KW. GP agreed PC was not at the previous meeting and therefore did not vote.</p> <p>Resolved The minutes of the Full Council Meeting of the Full Council 18th July 2024 were agreed as a true record and signed by the chair.</p>
	240907	<p>a) To receive an update on the Ninfield Neighbourhood Plan (NHP) and agree any actions required.</p> <p>In JC’s absence it was reported that the referendum was a success and that the plan will be made. The NHP becomes a material consideration when WDC make planning decisions for applications in Ninfield.</p> <p>The cllrs gave thanks to JC for all the work done.</p> <p>b) To discuss the playground project and agree any actions required.</p> <p>The clerk reported that she, SG & JC had met with a representative of Playcubed. It was made clear that this was the last chance to put the issues right, otherwise we would ask professionals to come and do the work, the cost of which would be subtracted from the outstanding invoice. The clerk reported that a further inspection of the equipment will be done to ensure all the snagging has been completed.</p> <p>c) Finance Matters</p> <ol style="list-style-type: none"> To receive the Statement of Accounts to 31st August 2024 for noting. The statement of accounts was noted. To receive the bank statement and corresponding bank reconciliation to 31st August 2024 for noting. The bank statement and reconciliation were received in advance, it was noted that the balance at Unity Trust Banks at 31st August 2024 was £89,626.91. To receive and agree payment of the schedule of invoices. Resolved: that the clerk should arrange the payments. To agree an additional £750 for maintenance work to the village guideposts. Resolved: The additional £750 was approved. <p>d) To receive reports from Parish Councillors.</p>

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	<p>SG reminded cllrs of events in the village. SG asked if there could be parking on the recreation ground. SG explained that she was aware it was a football day but thought it was manageable.</p> <p>Cllrs agreed that it could be managed with marshalls. The clerk asked for a risk assessment and suggested that if the same is required in 2025 the council should ensure that the football teams are not playing that day.</p> <p>e)i To consider a request to change the Bin in Stocks Meadow</p> <p>The clerk explained that the wooden tulip style bin was constantly full and that it is raided by animals as there is no lid. WDC had quoted £865 to install a new bin as the original was not their installation.</p> <p>There was a discussion regarding the lack of bins in Hunters Moon Place and specifically the children's playground. The clerk reported that she had asked the planning officer for this application to ask the developer to put a bin in the playground but had been told to contact the managing agent. Cllr PC was asked to take this up with WDC on behalf of the residents as district cllr.</p> <p>Resolved: The clerk was asked to commission the work to replace the bin.</p> <p>e)ii To discuss whether more dog bins are required in the village and agree any action required.</p> <p>The cllrs agreed there was no need for more dog bins in the village.</p> <p>f) To agree the arrangements for the village awards.</p> <p>KW agreed to take on the organisation of the village awards.</p> <p>g) To note the changes to the bus timetable for the 95 & 98 (now changed to 53) from Ninfield and agree any actions required.</p> <p>The cllrs noted the changes and that it is not possible to get a bus from Ninfield to get to Hastings in time for work. The cllrs agreed that there wasn't anything they could do.</p> <p>h) To hear an update from the Highways, Safety and Verges committee and agree any actions required.</p> <p>GP reported that the committed had looked at the requirements in the village for the grounds maintenance. The cllrs had a copy and it was discussed.</p> <p>PC left 7.45pm</p> <p>The cllrs were happy with the requirements.</p> <p>Resolved: The clerk was asked to create the paperwork and ask for quotes to do the work.</p> <p>i) To discuss football on the recreation and consider agreeing the timing required and the acceptable number of matches per day.</p> <p>Resolved: The cllrs agreed that there could be 2 matches on a Saturday with a minimum time of 1 hour from the end of the first match and the kick off of the second game. There can be one match Saturday afternoon which cannot start until at least 1 hour after the end of the previous match. On a Sunday there can be 1 match in the morning.</p>
240908	<p>Date of next meeting.</p> <p>To note the date of the next meeting is The Full Council Meeting Thursday 17th October 2024, 6.30pm at the Methodist Hall.</p>

Ninfield Parish Council Minutes

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	260909	<p>Correspondence – to note for possible inclusion on next agenda.</p> <p>The clerk reported that NVS had sent an email asking for funding towards the up keep of Church Woods.</p> <p>The chair thanked cllrs and MOP's for coming and declared the meeting closed at 8.15pm</p>

Ninfield Parish Council

Bank - Cash and Investment Reconciliation as at 31 August 2024

Confirmed Bank & Investment Balances

Bank Statement Balances

31/08/2024	Unity Trust Bank	89,626.91
31/03/2024	Lloyds Savings account	73,395.00
31/03/2024	Lloyds Current Account	3,036.27
31/03/2024	Lloyds Credit Card	0.00
31/03/2024	Wave Community Bank	44,005.00

210,063.18

Receipts not on Bank Statement

0.00

Closing Balance

210,063.18

All Cash & Bank Accounts

1	Current Bank A/c Unity Trust B	89,626.91
2	Lloyds TSB Savings A/c 522	73,395.00
3	Lloyds Current Account	3,036.27
4	Lloyds Credit Card	0.00
5	Wave Bank	44,005.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	210,063.18

**Bank Reconciliation Statement as at 31/08/2024
for Cashbook 1 - Unity Bank current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Bank	31/08/2024		89,626.91
			<u>89,626.91</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			89,626.91
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			89,626.91
		Balance per Cash Book is :-	89,626.91
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

**Bank Reconciliation Statement as at 31/07/2024
for Cashbook 1 - Unity Bank current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Bank	31/07/2024		93,193.96
			<u>93,193.96</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			93,193.96
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			93,193.96
		Balance per Cash Book is :-	93,193.96
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation up to 31/07/2024 for Cashbook No 1 - Unity Bank current Bank A/c

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
01/07/2024	SO	280.00		280.00		R <input type="checkbox"/>	EDF Electricity
08/07/2024	DD	11.99		11.99		R <input type="checkbox"/>	Hugofox Website Host
15/07/2024	DD	165.60		165.60		R <input type="checkbox"/>	Beaming Ltd
19/07/2024	BACS	3,720.71		3,720.71		R <input type="checkbox"/>	Orchard Landscapes Ltd
19/07/2024	BACS	1,293.60		1,293.60		R <input type="checkbox"/>	Herrington Solicitors
19/07/2024	BACS	600.00		600.00		R <input type="checkbox"/>	G & L Adams Ltd
19/07/2024	BACS	1,140.00		1,140.00		R <input type="checkbox"/>	Foxhill Tree Services
19/07/2024	DD	12.99		12.99		R <input type="checkbox"/>	Castle Water Ltd
25/07/2024	SO	930.00		930.00		R <input type="checkbox"/>	Clerk
25/07/2024	SO	120.00		120.00		R <input type="checkbox"/>	Mrs S Guard
26/07/2024	BACS	549.00		549.00		R <input type="checkbox"/>	M & A Brown & Sons Ltd
29/07/2024	DD	1,029.60		1,029.60		R <input type="checkbox"/>	Wealden District Council
		<div>9,853.49</div>	<div>0.00</div>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Unity Bank current Bank A/c

Payments made between 01/09/2024 and 30/09/2024

Nominal Ledger Analysis									
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
20/09/2024	Herrington Solicitors	BACS	600.00		100.00	4120	110	500.00	Inv 77335
20/09/2024	Eslip Payroll	BACS	206.94		34.49	4120	110	172.45	Final Payment
20/09/2024	Clerk	BACS	825.24			4000	110	825.24	Salary reconciliation
Total Payments:			1,632.18	0.00	134.49			1,497.69	