

Telephone 07725 843 505

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Website <http://www.ninfieldpc.co.uk/community/ninfield-parish-council-15069/home>

## Ninfield Full Council Minutes 18<sup>th</sup> July 2024

### Cllrs Present:

Chair K Williamson (KW), Vice Chair S Guard (SG), P Holland (PH), J Langley (JL), G Pharo, S Venner (SV)

In attendance: J Scarff Proper Officer.

### Public Questions:

In accordance with standing orders ten minutes are available for the Public to express a view or ask a question on relevant matters on the following agenda.

There was one member of public present.

The public session was closed.

240701	<b>Chairman's welcome to the meeting.</b> KW welcomed everyone to the meeting.
240702	<b>To receive any questions on the reports from the County and District Cllrs.</b> There were no reports. <b>To receive reports from</b> <b>Schools</b> The headmaster from Ninfield Primary School presented an update to the meeting. <b>Church</b> No reports
240703	<b>To receive and accept apologies</b> and reasons for absence in accordance with the Local Government Act 1972 S 85 (1).  Apologies received and accepted from cllr Collins for personal reasons. Cllr Coleshill rang the chair to give apologies during the meeting.
	<b>Business to be transacted.</b>
240704	<b>Disclosure of Interests</b> To receive any disclosure by Members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as prejudicial under the terms of the Revised Code of Members Conduct. To consider granting any dispensations.  Any changes to register of interests should be notified to the clerk.  SG disclosed a personal interest in 7 and a pecuniary interest in item 7, there were no requests to grant dispensations.
240705	<b>Exclusion of the Public</b> To exclude the public for a particular agenda item the following resolution must be passed. 'Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'  There was no requirement to pass this resolution.

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	240706	<p><b>Minutes of previous meeting</b> to be considered for approval and signed as a true record.</p> <p>The Full Council Meeting of the Full Council 20<sup>th</sup> June 2024</p> <p>Proposed SG &amp; seconded KW. All agreed.</p> <p><b>Resolved</b> The minutes of the Full Council Meeting of the Full Council 20<sup>th</sup> June 2024 were agreed as a true record and signed by the chair.</p>
	240707	<p>a) <b>To receive an update on the Ninfield Neighbourhood Plan (NHP) and agree any actions required.</b></p> <p>JC reported that there had been delays at WDC due to them assessing that there was a potential political risk due to the election. JC chased for a date after the election which will be published shortly after the call in period in finished. NPC will receive instructions from WDC for the referendum. There will be roadside banners and social media presence to encourage residents to vote.</p> <p>JC wanted to thank everyone who had helped especially Keith.</p> <p>The cllrs expressed their thanks to JC for all the work he had done and for the fact it would not have happened without him.</p> <p>b) <b>To discuss options for potentially installing CCTV at Sparkes pavilion.</b></p> <p>The clerk explained the initial quotes she had received. She was asked to invite the company who had given a more detailed quote to a site visit to confirm the requirements and cost.</p> <p>c) <b>Finance Matters</b></p> <ol style="list-style-type: none"> <li>To receive the Statement of Accounts to 30<sup>th</sup> June 2024 for noting. The statement of accounts was noted.</li> <li>To receive the bank statement and corresponding bank reconciliation to 30<sup>th</sup> June 2024 for noting. The bank statement and reconciliation were received in advance, it was noted that the balance at Unity Trust Banks at 30<sup>th</sup> June 2024 was £103,047.45</li> <li>To receive and agree payment of the schedule of invoices. <b>Resolved:</b> that the clerk should arrange the payments.</li> </ol> <p><b>To receive reports from Parish Councillors.</b></p> <p>d)</p> <p>SG reminded cllrs that pram race day had been rescheduled for the August BH weekend. (26<sup>th</sup>)</p> <p>The clerk was asked to buy 5l of BT red paint for the telephone box refurbishment.</p> <p>The Nightmarket is back at the Memorial Hall Sat 20<sup>th</sup> July.</p> <p>SG reported that a cllrs would need to take on the organisation of the village awards for the Gala evening which will take place 23<sup>rd</sup> November 2024.</p> <p><b>To receive a request to use one free Memorial Hall bookings and agree any actions required.</b></p> <p>e) <b>SG had declared a pecuniary interest PH declared a personal interest.</b></p> <p>There was no further discussion. The clerk explained the advice from the monitoring officer had been to contact Trevor Leggo at ESALC who had confirmed the advice given by the clerk.</p> <p>The cllrs agreed that with sadness they were unable to support the request.</p>

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		<p>f) <b>i)To ratify the minutes and terms of reference for the Highways Safety and Verges meeting.</b> The minutes were not available but the chair of the committee gave an updated which was noted.</p> <p><b>ii)To receive a proposal to delegate the budget of £5000 to the Highways, Safety and Verges committee in order to have the village fingerposts repaired/refurbished.</b> <b>Resolved:</b> The budget be delegated and the committee should organise the repairs and maintenance within the budget.</p> <p><b>iii)To agree a proposal for the Highways, Safety and Verges committee to review the grounds maintenance project, receive quotes for the new proposal to be presented to the full council in time for budget setting.</b> <b>All Agreed.</b></p> <p>g) <b>To discuss the playground project and agree any actions required.</b>  The clerk gave an update based on feedback from Playcubed. They had apologised for the delays which had come from manufacture of the equipment.</p>
	240708	<p><b>Date of next meeting.</b> <b>To note the date of the next meeting is The Full Council Meeting Thursday 19<sup>th</sup> September 2024, 6.30pm at the Methodist Hall.</b></p>
	260709	<p><b>Correspondence</b> – to note for possible inclusion on next agenda. The clerk reported that the bonfire society had asked if they could use Sparkes Pavilion for their torch making. The clerk will sort a date with the society.</p> <p>The clerk highlighted a letter from Framfield Parish Council. It is organising a meeting to The chair declared the meeting closed at pm</p>