

Telephone 07725 843 505

Email Clerk@ninfieldpc.co.uk

Website <http://www.ninfieldpc.co.uk/community/ninfield-parish-council-15069/home>

22/07/2022

I hereby give you notice that you are summoned to attend the Full Parish Council meeting on Thursday 28th July 2022 at 7pm at Sparkes Pavilion when it is proposed to transact the following business.

Signed

Jackie Scarff, Clerk & RFO

1. Chairman's welcome

To welcome representatives from Greymoor Construction to discuss the Manchester Road Development Site.

2. a) To receive reports from the County and District Cllrs and any questions on these reports.

**b) To receive reports from
Schools
Church**

3. Public Questions

Ten minutes are available for the Public to express a view or ask a question on **relevant matters on the following agenda.**

Members of the public are welcome and encouraged to stay and observe the rest of the meeting.

4. To receive and accept apologies and reasons for absence in accordance with the Local Government Act 1972 S 85 (3).

5. Disclosure of Interests

In accordance with the Localism Act 2011 to receive any disclosure by Members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as prejudicial under the terms of the Revised Code of Members Conduct

Any changes to register of interests should be notified to the clerk.

6. Exclusion of the Public

To exclude the public for a particular agenda item the following resolution must be passed. 'Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature or other special reason (to be specified) of the business to be transacted.'

7. Minutes of previous meeting to be considered for approval and signed as a true record
The Annual Meeting of the Full Council 16th May 2022

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8. Business to be transacted.

- a) To hear an update on the neighbourhood plan and agree any actions required.
To consider proposed recommendations for approval
- b) To discuss ideas for using the CIL Money received.
- c) To discuss the parking in Church Lane and a request from the school contact ESCC
Highways to have the yellow lines repainted.
- d) To receive a proposal to have a Plaque for jubilee tree made.
- e) To discuss the Telephone box project and agree any actions required.
- f) To receive a proposal for the disposal of old parish council equipment and agree any
actions required.
- g) To receive reports from Parish Councillors including those requiring actions.

Finance Matters

- i. To receive the Statement of Accounts to 30th June 2022 for noting.
- ii. To receive a report detailing the bank balances to 30th June 2022 for noting.
- iii. To agree the release of EMR Contingency to general reserves in line with the
recommendations from the internal auditor.
- iv. To receive and agree payment of the schedule of invoices.

9. Date of next meeting.

**To note the date of the next meeting is The Finance committee Meeting Thursday 15th
September at 7pm in the Methodist Hall.**

10. Correspondence – to note for possible inclusion on next agenda

Circulation to all Councillors.

In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record.

Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.