

Telephone 07725 843 505  
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Website <http://www.ninfieldpc.co.uk/community/ninfield-parish-council-15069/home>

## Ninfield Full Council Minutes 20<sup>th</sup> July 2023

### Cllrs Present:

Chair K Williamson (KW), J Cheshire (JC), P Holland (PH), J Langley (JL) G Pharo (GP) arrived 18:38, Parish & District Cllr P Coleshill, S Collins (SC) S Guard arrived at 18:48

In attendance: J Scarff Clerk, County Cllr B Bowdler (BB) (left the meeting at 6.38pm) 2 members of the public (MOP) arrived at 18:48.

### Public Questions:

In accordance with standing orders ten minutes are available for the Public to express a view or ask a question on relevant matters on the following agenda.

There were no Mop's

2572 KW welcomed everyone to the meeting.

### To receive any questions on the reports from the County and District Cllrs.

BB had sent a report at the beginning of the month which had been circulated to cllrs. BB commented that other parishes had noticed that there is a visible improvement in the roads since the new contractors had taken over.

PC read out a letter received by the new leader of the council from the Govt housing department.

KW paused the standing orders to allow a member of the public to speak and give some ideas that the school had had regarding the playground project.

Ideas included a toilet and tea & coffee kiosk, equipment that had been endorsed during the consultation.

MOP asked whether the new MUGA can be hired out. SG explained that it hasn't been officially opened, this act will trigger a 12-month monitoring of noise during usage by ESCC in accordance with planning conditions. SG highlighted that a request to use the area for an event will trigger the monitoring.

### To receive reports from Schools Church

There were no reports

### Business to be transacted.

2574 To receive and accept apologies and reasons for absence in accordance with the Local Government Act 1972 S 85 (1).

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There were no apologies received.

2575 **Disclosure of Interests**

To receive any disclosure by Members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as prejudicial under the terms of the Revised Code of Members Conduct.

To consider granting any dispensations.

Any changes to register of interests should be notified to the clerk.  
SG disclosed an interest a member of a society involved in item 7b

2576 **Exclusion of the Public**

To exclude the public for a particular agenda item the following resolution must be passed. 'Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'

There was no requirement to pass this resolution.

- 2577 **Minutes of previous meeting** to be considered for approval and signed as a true record. The Extra Ordinary Full Council Meeting of the Full Council 22<sup>nd</sup> May 2023  
PC Proposed, JC seconded. All agreed.  
**Resolved** The minutes of the extra ordinary Full Council Meeting 22<sup>nd</sup> May 2023 were agreed as a true record and signed by the chairman.

2578 a) **To hear an update on the neighbourhood plan and agree any actions required.**

JC reported that the plan was submitted to Wealden District Council (WDC) 28<sup>th</sup> March 2023. Mid April WDC reported back that they were not able to issue a positive decision statement to allow the plan to move to Reg 16 stage. There were some hints from WDC as to what they felt was missing from the plan. After a lot more work the revised documents were sent back to WDC 16<sup>th</sup> May 2023. Officers responded 9<sup>th</sup> June to say there were still issues to address before a positive statement could be issued. PC went to speak to the officers on behalf of the steering committee, but the officers were adamant that the plan could not proceed as it was and proposed a meeting 27<sup>th</sup> June. It was agreed at that meeting that some of the issues that were not agreed would go forward and see what the view of the examiners is.

b) **To hear an update on the project to site a storage container on the recreation ground following the temporary planning permission given by Wealden District Council.**

SG reported that the groups have found a container. Volunteers in the village are looking at getting it clad and then there will be planting around it and over it.  
PH commented that there may not be a reminder from WDC about the end of the permission but it should be diarised in order to reapply.

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- c) **To receive an update on the project to update the children's playground and agree any actions required.**

GP reported that he had collected comments at the carnival and spent time outside the school.

GP reported that residents were pleased to have been asked to comment.

SG proposed that future discussions would take place at Full Council – seconded by JL

**Resolved** that the playground project is discussed at the full council meetings.

The clerk highlighted that there had been 54 responses to the requests for feedback so far, 26 of whom were Ninfield residents.

JC suggested holding an exhibition. SG asked if a flyer could be sent around the village advertising a date for an exhibition at Sparkes and to ensure that all residents are aware of the project and the opportunity to comment.

- d) **Resolved** that a postcard be posted to all residents, an exhibition be set up 4<sup>th</sup> August & 5<sup>th</sup> August at Sparkes Pavilion. Information to be put on the website.

## Finance Matters

- i. **To receive the Statement of Accounts to 30<sup>th</sup> June 2023 for noting.**

Noted

- ii. **To receive a report detailing the bank balances to 30<sup>th</sup> June 2023 for noting.**

Noted

- iii. **To receive and agree payment of the schedule of invoices.**

The payments were noted and all agreed that the clerk pay the invoices.

- e) **To receive reports from Parish Councillors.**

SG reported that the telephone box was ready to be moved. Clerk to call the grounds maintenance company and ask if they can move it. The battle of the bands went ahead despite the weather and went very well.

Carnival society and Bonfire Society are organising the Michaelmas Fayre together for 23<sup>rd</sup> September.

2579

## Date of next meeting.

**To note the date of the next meeting is The Finance committee Meeting Thursday 21<sup>st</sup> September 2023, 7pm at the Methodist Hall.**

**To note the date of the next Full Council Monday meeting 19<sup>th</sup> October 2023, 7pm at the Memorial Hall.**

2580

## Correspondence — to note for possible inclusion on next agenda.

The clerk reported that she had received an email from the school informing her that from September they would be setting up a forest school in Church Woods and would like some storage space in the shed. The clerk has requested more information as it needs to be managed, including activities as it is a nature reserve. The clerk is waiting to hear back.

KW declared the meeting closed at 19:53

**Bank Reconciliation Statement as at 30/06/2023  
for Cashbook 3 - Lloyds Current**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Current Account	30/06/2023		4,669.51
			<u>4,669.51</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			4,669.51
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			4,669.51
		<b>Balance per Cash Book is :-</b>	<b>4,669.51</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

**Bank Reconciliation Statement as at 30/06/2023  
for Cashbook 1 - Unity Bank current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Bank	30/06/2023		147,719.43
			<u>147,719.43</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			147,719.43
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			147,719.43
		<b>Balance per Cash Book is :-</b>	<b>147,719.43</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Bank Reconciliation Statement as at 31/05/2023  
for Cashbook 1 - Unity Bank current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Bank	31/05/2023		149,951.05
			<u>149,951.05</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			149,951.05
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			149,951.05
		<b>Balance per Cash Book is :-</b>	<b>149,951.05</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Bank Reconciliation up to 31/07/2023 for Cashbook No 1 - Unity Bank current Bank A/c**

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
21/07/2023	BACS	131.70			131.70	<input type="checkbox"/>	Eslip Payroll
21/07/2023	BACS	235.20			235.20	<input type="checkbox"/>	Foxhill Tree Services
21/07/2023	BACS	95.00			95.00	<input type="checkbox"/>	Ninfield Methodist Church
21/07/2023	BACS	695.34			695.34	<input type="checkbox"/>	Clerk
		<u>1,157.24</u>	<u>0.00</u>				