

Telephone 07725 843 505

Email Clerk@ninfieldpc.co.uk

Website <http://www.ninfieldpc.co.uk/community/ninfield-parish-council-15069/home>

Ninfield Full Council Minutes 17th October 2024

Cllrs Present:

Chair K Williamson (KW), Vice Chair S Guard (SG) part time left at 8.10pm , G Pharo (GP), P Holland (PH) part time left at 8:10pm , J Cheshire (JC), S Venner (SV).

In attendance: J Scarff Proper Officer.

Before the session started KW presented a gift to JC, on behalf of the Parish Council, for all the hard work he had done on the neighbourhood development plan.

Public Questions:

In accordance with standing orders ten minutes are available for the Public to express a view or ask a question on **relevant matters on the following agenda.**

There was one members of public (MOP) present.

There were no questions.

The public session was closed.

241001	Chairman's welcome to the meeting. KW welcomed everyone to the meeting.
241002	To receive any questions on the reports from the County and District Cllrs. The report from the county cllr had been circulated earlier in the month. To receive reports from Schools No reports Church - No reports
241003	To receive and accept apologies and reasons for absence in accordance with the Local Government Act 1972 S 85 (1). Apologies received and accepted from cllr Langley for personal reasons.
	Business to be transacted.
241004	Disclosure of Interests To receive any disclosure by Members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as prejudicial under the terms of the Revised Code of Members Conduct. To consider granting any dispensations. SG disclosed a pecuniary interest in item 7i , and left the meeting when that item was reached. PH declared a personal interest in item 7i and left the meeting when that item was reached. There were no requests for dispensations. Any changes to register of interests should be notified to the clerk.
241005	Exclusion of the Public To exclude the public for a particular agenda item the following resolution must be passed. 'Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting

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		<p>during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'</p> <p>KW proposed that the resolution be passed for items 7g,h,& i. GP seconded. All agreed.</p> <p>Resolved that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of items 7g,h & i as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'</p>
	241006	<p>Minutes of previous meeting to be considered for approval and signed as a true record.</p> <p>The Full Council Meeting of the 19th September 2024</p> <p>Proposed SG & seconded KW. All agreed</p> <p>Resolved The minutes of the Full Council Meeting of the Full Council 19th September 2024 were agreed as a true record and signed by the chair.</p>
	241007	<p>a) To hear a request from Ninfield Village Society for funds in connection with Church Wood and repairs in the village.</p> <p>The clerk explained that she had received a request for £800 to help fund the work done in Church Woods and the village. The society had already spent £300 on Church Woods this year. The clerk explained that she would need to do a virement to the grants budget from general reserves in order to pay this if the cllrs were minded to approve the request.</p> <p>KW proposed that the grant be made, PH seconded and all agreed.</p> <p>Resolved a grant to the Village Society for £800 be approved and the virement from general reserves to the grant budget also be approved.</p> <p>b) To discuss the playground project and agree any actions required.</p> <p>The clerk had written a briefing note.</p> <p>There was a discussion about opening the playground, cllrs agreed that the park should open for half term. The clerk was asked to unlock the gates on the morning of Friday 25th October.</p> <p>Resolved that the recommendation on the briefing note be approved.</p> <p>c) Finance Matters</p> <p>i. To receive the Statement of Accounts to 30th September 2024 for noting.</p> <p>The statement of accounts was noted.</p> <p>ii. To receive the bank statement and corresponding bank reconciliation to 30th September 2024 for noting.</p> <p>The bank statement and reconciliation were received in advance, it was noted that the balance at Unity Trust Banks at 30th September 2024 was £120,528.10.</p> <p>iii. To receive and agree payment of the schedule of invoices.</p> <p>Resolved: that the clerk should arrange the payments.</p>

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	<p>d) To receive reports from Parish Councillors. SG reminded cllrs of events in the village. Remembrance Service at the Church. Gala Night plans are continuing and SG asked if anyone had items to donate for prizes to pass them on. Any societies wanting to present charity cheques are welcome to. Health and Well Being Christmas lunch is 7th December SG explained that Paul Frostick had donated the funds from the Parish Widows Charity for this. The school children are involved in the Christmas carol concert at the Memorial Hall in December.</p> <p>e) To receive a report on parking on the recreation ground and agree any actions required. The clerk had issued a reported and wanted permission to investigate further. All agreed. The clerk was asked to write to a local resident with an expression of interest.</p> <p>f) To receive any items for the agenda for the next SLR meeting. The siting of the grit bins Discuss Signing no parking at the gate entrance to the recreation ground. The clerk commented that the easiest way to stop the parking in front of the gate would be to install a lockable post at the end of the driveway. Can the mini roundabout by the Kings Arms have the paint refreshed so it is more visible. Discuss resiting the zebra crossing at the Blacksmiths. MOP left the meeting. The following items were discussed confidentially.</p> <p>g) To discuss the Boundary review and agree any actions required. Resolved The council await the response from WDC CEO</p> <p>h) To discuss the recent planning committee south decision on application WD/2023/0583/MRM - LAND OFF BEXHILL ROAD, NINFIELD and agree any actions required. Resolved the clerk to action the cllrs requests</p> <p>8:10pm Cllrs SG & PH left the meeting</p> <p>i) To receive a report from the Land Committee in relation to the Memorial Hall driveway and carpark and agree any actions required. Resolved: The clerk was asked to create the paperwork and asked instruct a solicitor do the work.</p>
241008	<p>Date of next meeting. To note the date of the next meeting is The Full Council Meeting Thursday 21st November 2024, 6.30pm at the Methodist Hall.</p>
261009	<p>Correspondence – The clerk reported that she had received another email from the old land owner of the land at Manchester Road who wanted to come and talk to cllrs regarding a community</p>

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		<p>hall. The clerk had written back with the dates of future meetings, explaining how many community hall s we already have in the village and that any proposal would need to identify how it would be funded.</p> <p>The chair thanked cllrs for coming and declared the meeting closed at 8.22pm</p>
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Ninfield Parish Council

Bank - Cash and Investment Reconciliation as at 30 September 2024

Confirmed Bank & Investment Balances

Bank Statement Balances

30/09/2024	Unity Trust Bank	120,528.10
31/03/2024	Lloyds Savings account	73,395.00
31/03/2024	Lloyds Current Account	3,036.27
31/03/2024	Lloyds Credit Card	0.00
31/03/2024	Wave Community Bank	44,005.00

240,964.37

Unpresented Payments

1,632.18

239,332.19

Receipts not on Bank Statement

0.00

Closing Balance

239,332.19

All Cash & Bank Accounts

1	Current Bank A/c Unity Trust B	118,895.92
2	Lloyds TSB Savings A/c 522	73,395.00
3	Lloyds Current Account	3,036.27
4	Lloyds Credit Card	0.00
5	Wave Bank	44,005.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	239,332.19

**Bank Reconciliation Statement as at 30/09/2024
for Cashbook 1 - Unity Bank current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Bank	30/09/2024		120,528.10
			<u>120,528.10</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
20/09/2024 BACS Herrington Solicitors		600.00	
20/09/2024 BACS Eslip Payroll		206.94	
20/09/2024 BACS Clerk		825.24	
			<u>1,632.18</u>
			118,895.92
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			118,895.92
		Balance per Cash Book is :-	118,895.92
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation up to 30/09/2024 for Cashbook No 1 - Unity Bank current Bank A/c

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
02/09/2024	SO	280.00		280.00		R <input checked="" type="checkbox"/>	EDF Electricity
06/09/2024	DD	11.99		11.99		R <input checked="" type="checkbox"/>	Hugofox Website Host
16/09/2024	DD	165.60		165.60		R <input checked="" type="checkbox"/>	Beaming Ltd
18/09/2024	DD	13.22		13.22		R <input checked="" type="checkbox"/>	Castle Water Ltd
20/09/2024	BACS	600.00			600.00	<input type="checkbox"/>	Herrington Solicitors
20/09/2024	BACS	206.94			206.94	<input type="checkbox"/>	Eslip Payroll
20/09/2024	BACS	825.24			825.24	<input type="checkbox"/>	Clerk
25/09/2024	SO	930.00		930.00		R <input checked="" type="checkbox"/>	Clerk
25/09/2024	SO	120.00		120.00		R <input checked="" type="checkbox"/>	Mrs S Guard
30/09/2024	DDR	18.00		18.00		R <input checked="" type="checkbox"/>	Unity Trust Bank
30/09/2024			440.00	440.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
30/09/2024			32,000.00	32,000.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>3,170.99</u>	<u>32,440.00</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

List of Payments made between 01/10/2024 and 31/10/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
11/10/2024	PKF Littlejohn	BACS	378.00	Inv SB20242880	Audit yr Mar 24
18/10/2024	Clerk	BACS	483.74	October Salary	Salary reconciliation
18/10/2024	Orchard Landscapes Ltd	BACS	3,868.13	Inv 1703	Q2 24/25
18/10/2024	Play Inspection Co	BACS	450.00	Inv 71718	Playground inspection
18/10/2024	Isaac Bussel Window Cleaning	BACS	40.00	Inv 396	Sparkes window Cleaning
18/10/2024	Maiden Accountancy services Lt	BACS	36.00	Inv 4267	Payroll services
18/10/2024	Play Cubed	BACS	78,308.96	Inv 10314	Final Payment
Total Payments			83,564.83		