

**Highways, Safety & Verges Committee meeting minutes held on
Friday 30th August 2024, 11:30 am at Sparkes Pavilion**

Cllrs Present:

G Pharo (GP), (Chair), J Cheshire (JC), J Langley (JL), K Williamson (KW)

Present: Mrs J Scarff Proper Officer & RFO.

One member of the public (MOP's)

There were no public questions.

GP asked cllrs if they would agree to bringing item 5e to the beginning of the business to be transacted. All agreed.

- 1. To receive and accept apologies** and reasons for absence in accordance with the Local Government Act 1972 S 85 (1).
There were no apologies required.
- 2. Disclosure of Interests** - In accordance with the Localism Act 2011 to receive any disclosure by Members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as prejudicial under the terms of the Revised Code of Members Conduct
No interests disclosed
To consider granting any dispensations.
No dispensations requested
Any changes to register of interests should be notified to the clerk immediately.
- 3. Exclusion of the Public** - To exclude the public for a particular agenda item the following resolution must be passed.
'Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature or other special reason (to be specified) of the business to be transacted.'
No requirement
- 4. Minutes of previous meeting** to be considered for approval and signed as a true record.
Highways, Safety & Verges Committee meeting held Friday 12th July 2024.
Resolved: The chair was authorised to sign the minutes as a true record of the meeting.
- 5. Business to be transacted.**
e To discuss the grounds maintenance project with a view to reporting a recommendation to full council.
JC commented that one of the things that is important is being able to monitor what is done and when. The clerk commented that the invoices could be monthly for what is done, there could be a shared spreadsheet or the contractor could send a sheet it each time they are in the village with the detail of what has been done.
The clerk reminded the cllrs that all quotes/tenders are confidential until a contractor is

appointed.

The cllrs went through the current contract line by line and considered changes required. Changes were recorded as follows.

It was noted that hedges cannot be cut between 1st March and 31st August. The exceptions to this will be put in the document for contractors.

Resolved: The clerk was asked to write a document to clarify what the council wanted for each area of the contract.

The clerk was asked to get a quote from a tree surgeon to cut the hedges back significantly and to cut the top of the hedge back in the memorial hall car park.

It was noted that there is an area of land behind Moor Cottage that has a fallen tree and vegetation that needs clearing and the new grit bin at the top of Lower Street that was installed right on the edge of the highway has already been hit by a vehicle, it needs to be repaired and moved further back from the road. The clerk was asked to contact ESCCHA to organise this.

a To receive an update on the traffic calming project and agree any actions required.

There was a discussion about being able to collect views at the Methodist Hall while the referendum is on. It was agreed that there was not the manpower. There is a prize draw for anyone who returns the questionnaire. The team hope that the questionnaire can be

JC reported that the proposed new speed gun had been trialled. The team did not like the gun and therefore will not require the grant application to be followed up. They have decided to continue with the current radar gun using an additional piece of equipment they were given by the officers.

Resolved the committee agreed that it would be better to post to every household and would request approval for this at the September full council meeting.

b To receive an update on the protection of the verges project and agree any actions required.

It was agreed to discuss this at the next meeting.

c To discuss the wild flower verges project and agree any actions required.

It was agreed to discuss this at the next meeting.

d To discuss work required to fingerposts in the village and agree any actions required.

Resolved the committee agreed that they would request the additional £700 to complete all the work at the full council meeting.

6. Date of next meeting.

The next meeting will be held Friday 11th October 2024 1130am at Sparkes Pavilion.