

**Highways, Safety & Verges Committee meeting minutes held on  
Thursday 24<sup>th</sup> January 2025, 16:00 at Sparkes Pavilion**

Cllrs Present:

G Pharo (GP), (Chair), J Cheshire (JC), J Langley (JL), K Williamson (KW)

Present: Mrs J Scarff Proper Officer & RFO.

No members of the public (MOP's)

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**The start of the meeting was delayed until 5pm to allow it to become quorate.**

**There were no public questions.**

1. **To receive and accept apologies** and reasons for absence in accordance with the Local Government Act 1972 S 85 (1).  
There were no apologies.
2. **Disclosure of Interests** - In accordance with the Localism Act 2011 to receive any disclosure by Members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as prejudicial under the terms of the Revised Code of Members Conduct
  - a. **Disclosable Pecuniary Interests**  
No pecuniary interests disclosed
  - b. **Other Interests (Non Pecuniary)**  
There were no interests disclosed**To consider granting any dispensations.**  
No dispensations requested  
Advisory: Any changes to register of interests should be notified to the clerk immediately.
3. **Exclusion of the Public** - To exclude the public for a particular agenda item the following resolution must be passed.  
'Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature or other special reason (to be specified) of the business to be transacted.'  
  
There were no members of the public. Items 5b & c would be prejudicial to the public interest and details will remain confidential.
4. **Minutes of previous meeting** to be considered for approval and signed as a true record.
  - a. Highways, Safety & Verges Committee meeting held Friday 30<sup>th</sup> August 2024.
  - b. Land Committee 11<sup>th</sup> October 2024
  - c. To note that the two committees are now amalgamated into one.**Resolved:** The chair was authorised to sign both sets of minutes as a true record of the meetings. It was noted that the two committees have been amalgamated with an updated terms of reference to be considered on the agenda.

**5. Business to be transacted.**

- a. To review the terms of reference for the committee.

**Resolved:** the committee agreed to approve the terms of reference as presented.

- b. To discuss the lease arrangements with the Memorial Hall and those required with other parties and agree any actions required.

**Resolved:** that the committee agreed to set up meetings with the Memorial Hall Committee, Muddy Boots and the Scouts.

- c. To discuss the grounds maintenance contract for the forthcoming year and agree any actions required.

The quotes received had been anonymised and the cllrs went through the documents.

**Resolved:** The cllrs unanimously agreed to award the contract to company B. The clerk was asked to let the contractor know.

**6. Date of next meeting.**

The next meeting will be held Friday 28<sup>th</sup> February 2025 at 1130am at Sparkes Pavilion.