

Telephone 07725 843 505

Email Clerk@ninfieldpc.co.uk

Website <http://www.ninfieldpc.co.uk/community/ninfield-parish-council-15069/home>

## Ninfield Full Council Minutes 20<sup>th</sup> June 2024

### Cllrs Present:

Chair K Williamson (KW), Vice Chair S Guard (SG), P Holland (PH), J Langley (JL), G Pharo, S Venner (SV), P Coleshill (PC) (part time from 7:07pm.

In attendance: J Scarff Clerk & 1 member of the public (MOP).

### Public Questions:

In accordance with standing orders ten minutes are available for the Public to express a view or ask a question on relevant matters on the following agenda.

There was one member of public present.

There was a question about the grass cutting.

The clerk explained that she and GP will be looking at all areas around the village and reporting back to the council.

The public session was closed.

240601	<b>Chairman's welcome to the meeting.</b> KW welcomed everyone to the meeting.
240602	<b>To receive any questions on the reports from the County and District Cllrs.</b> The district councillor report had been circulated on receipt at the beginning of the month. <b>To receive reports from</b> <b>Schools</b> No reports <b>Church</b> No reports
240603	<b>To receive and accept apologies</b> and reasons for absence in accordance with the Local Government Act 1972 S 85 (1).  Apologies received and accepted from Cllrs Cheshire & Collins for personal reasons.
	<b>Business to be transacted.</b>
240604	<b>Disclosure of Interests</b> To receive any disclosure by Members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as prejudicial under the terms of the Revised Code of Members Conduct. To consider granting any dispensations.  Any changes to register of interests should be notified to the clerk.  SG disclosed a personal interest in 7d and a pecuniary interest in item 7g, there were no requests to grant dispensations.

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	240605	<p><b>Exclusion of the Public</b></p> <p>To exclude the public for a particular agenda item the following resolution must be passed.</p> <p>‘Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.’</p> <p>There was no requirement to pass this resolution.</p>
	240606	<p><b>Minutes of previous meeting</b> to be considered for approval and signed as a true record.</p> <p>The Full Council Meeting of the Full Council 16<sup>th</sup> May 2024</p> <p>Proposed SG &amp; seconded KW. All agreed.</p> <p><b>Resolved</b> The minutes of the Full Council Meeting of the Full Council 16<sup>th</sup> May 2024 were agreed as a true record and signed by the chair.</p>
	240607	<p>a) <b>To receive an update on the Ninfield Neighbourhood Plan (NHP) and agree any actions required.</b></p> <p>In JC’s absence the clerk reported that WDC officers had requested a date from the elections office to hold the referendum and were awaiting a response. The referendum will take place towards the end of August.</p> <p>b) <b>To receive a request from the village society for a new brushcutter.</b></p> <p>Details of quotes obtained and the preferred option for the village society were circulated to the councillors.</p> <p><b>Resolved:</b> The parish councillors agreed to buy the brushcutter which the village society are able to use.</p> <p>c) <b>To hear a request from the cricket club for a grant of £300 towards the upkeep of the cricket square.</b></p> <p>SG commented that she would support helping the cricket club who are doing a very good job at looking after the cricket square.</p> <p><b>Resolved:</b> The cllrs agreed to pay the grant to the cricket club the budget would be reviewed in the July meeting.</p> <p>d) <b>To discuss the offer of a piano being donated to the PC to be keep in Sparkes.</b></p> <p>SG reported that the carnival committee had received a piano for the summer solstice event and were offering to donate it to the PC. It was proposed that it be sited in the downstairs committee room.</p>

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	<p><b>Resolved:</b> The cllrs agreed for it to be put into Sparkes and establish whether there is any interest in using it.</p>
e)	<p><b>Finance Matters</b></p> <ul style="list-style-type: none"> <li>i. To receive the Statement of Accounts to 31<sup>st</sup> May 2024 for noting. The statement of accounts was noted.</li> <li>ii. To receive the bank statement and corresponding bank reconciliation to 31<sup>st</sup> May 2024 for noting. The bank statement and reconciliation were received in advance, it was noted that the balance at Unity Trust Banks at 31<sup>st</sup> May 2024 was £161,646.79</li> <li>iii. To receive and agree payment of the schedule of invoices. <b>Resolved:</b> that the clerk should arrange the payments.</li> </ul>
f)	<p><b>To receive reports from Parish Councillors.</b></p> <p>GP expressed concern regarding incidents recently in the village including the attempted robbery at the village shop. After discussing all the recent incidents of antisocial behaviour it was suggested that CCTV may help. There was some discussion about how this could work and where it could be sited.</p> <p><b>PC arrived 7:07pm</b></p> <p>The clerk said she would do some research on pricing and options and put an item on the July agenda.</p> <p>GP there were comments on social media about the Ingrams site. There has been no correspondence to the Parish Council.</p> <p>SG asked if there was any further update on the finish date for the play parl. The clerk had heard nothing further following the news that it would be the first week of July after a manufacturing delay.</p> <p>SG thanked cllrs who attended the D Day event. KW commented that the singers were very good. Cllrs agreed that it was a lovely evening and GP thanked SG for organising it.</p> <p>SG reported that the wifi signal strength at Sparkes is not very strong. It can be difficult for the card readers at the fete. There was a discussion about the age of the router and whether it needs to be updated. The clerk said she would contact the company who installed the wifi to have it checked.</p> <p>SG reminded cllrs that pram race day had been rescheduled for the August BH weekend.</p>
g)	<p><b>To receive a request to use one free Memorial Hall bookings and agree any actions required.</b></p> <p><b>SG had declared a pecuniary interest and left the room while the discussion took place. PH declared a personal interest being in the Memorial Hall Committee.</b></p>

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		<p><b>The MOP left the meeting.</b></p> <p>Following a discussion the cllrs agreed to ask the clerk to consult the monitoring officer for advice.</p> <p>h) <b>To discuss submitting a planning application to refurbish the stocks and agree any actions required.</b></p> <p><b>Resolved:</b> The planning application should be put in.</p>
	240607	<p><b>Date of next meeting.</b></p> <p><b>To note the date of the next meeting is The Full Council Meeting Thursday 18<sup>th</sup> July 2024, 6.30pm at the Methodist Hall.</b></p>
	260608	<p><b>Correspondence</b> – to note for possible inclusion on next agenda.</p> <p>The clerk reported that the School PTFA have been in touch with the details about the the school summer fete. The clerk reminded the cllrs of the planning conditions for the MUGA – the usage is for sport and play only. PH and at least one more cllr will check the ground on the morning of the 5<sup>th</sup> to ensure that it is suitable for vehicles.</p> <p>The chair declared the meeting closed at 8.23pm</p>

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## Ninfield Parish Council

### Bank - Cash and Investment Reconciliation as at 31 May 2024

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

31/05/2024	Unity Trust Bank	161,646.79
31/03/2024	Lloyds Savings account	73,395.00
31/03/2024	Lloyds Current Account	3,036.27
31/03/2024	Lloyds Credit Card	0.00
31/03/2024	Wave Community Bank	44,005.00

**282,083.06**

##### Unpresented Payments

**56,962.08**

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**225,120.98**

##### Receipts not on Bank Statement

**0.00**

##### **Closing Balance**

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**225,120.98**

##### All Cash & Bank Accounts

1	Current Bank A/c Unity Trust B	104,684.71
2	Lloyds TSB Savings A/c 522	73,395.00
3	Lloyds Current Account	3,036.27
4	Lloyds Credit Card	0.00
5	Wave Bank	44,005.00
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>225,120.98</b>

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**Bank Reconciliation Statement as at 31/05/2024  
for Cashbook 1 - Unity Bank current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Bank	31/05/2024		161,646.79
			<u>161,646.79</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			161,646.79
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			161,646.79
		<b>Balance per Cash Book is :-</b>	<b>161,646.79</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

Bank Reconciliation up to 31/05/2024 for Cashbook No 1 - Unity Bank current Bank A/c

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
01/05/2024	SO	280.00		280.00		R <input type="checkbox"/>	EDF Electricity
07/05/2024	DD	11.99		11.99		R <input type="checkbox"/>	Hugofox Website Host
07/05/2024	DD	165.60		165.60		R <input type="checkbox"/>	Beaming Ltd
15/05/2024	DD	66.00		66.00		R <input type="checkbox"/>	Wealden District Council
17/05/2024	BACS	1,324.83		1,324.83		R <input type="checkbox"/>	Clerk
17/05/2024	BACS	40.00		40.00		R <input type="checkbox"/>	Isaac Bussel Window Cleaning
17/05/2024	BACS	389.03		389.03		R <input type="checkbox"/>	Bexhill High Acadamey
17/05/2024	BACS	158.00		158.00		R <input type="checkbox"/>	Mulberry & Co Ltd
17/05/2024	BACS	142.05		142.05		R <input type="checkbox"/>	Mrs S Guard
17/05/2024	BACS	42.00		42.00		R <input type="checkbox"/>	Ninfield Methodist Church
24/05/2024	DD	35.00		35.00		R <input type="checkbox"/>	Info Commissioners Office
28/05/2024	DD	13.13		13.13		R <input type="checkbox"/>	Castle Water Ltd
28/05/2024	SO	930.00		930.00		R <input type="checkbox"/>	Clerk
31/05/2024	SO	120.00		120.00		R <input type="checkbox"/>	Mrs S Guard
		<div>3,717.63</div>	<div>0.00</div>				

Signatory 1:

Name .....Signed .....Date .....

Signatory 2:

Name .....Signed .....Date .....

Nominal Ledger Analysis									
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
21/06/2024	Orchard Landscapes Ltd	BACS	2,552.36		425.39	4400	120	2,126.97	q4 yr end Mar24
21/06/2024	F E Philcox Ltd	BACS	879.60		146.60	4430	140	733.00	Skate Ramp
21/06/2024	Clerk	BACS	967.48			4000	110	967.48	May & June reconciliation
21/06/2024	Play Cubed	BACS	52,562.64		8,760.44	4430	140	43,802.20	Play Ground Refurbishment
Total Payments:			56,962.08	0.00	9,332.43			47,629.65	