

Ninfield Parish Finance Committee Minutes
Monday 14th March 2022 at 12 Noon
Sparkes Pavilion

Cllrs Present: Cllr K Williamson KW (Chair), Cllr S Guard SG; Cllr K Crittall (KC)
Also Present J Scarff Clerk & RFO

1. **To receive and accept apologies and reasons for absence (LGA1972 s85 (1))**
Apologies received from Cllr P Coleshill
2. **Disclosure of Interests in accordance with Localism Act 2011 and the Parish Council Code of Conduct.**
To receive any disclosure by Members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as prejudicial under the terms of the Revised Code of Members Conduct.
No interests were given
To Consider the granting of Dispensations if requested
No dispensations required.
3. To approve the minutes of the Finance Committee Meeting on 8th November 2021
KW proposed and SG seconded that the minutes be signed by the chairman as a true reflection of the meeting.
All agreed.
4. a) To exclude the public for a particular agenda item the following resolution must be passed.
'Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'
No requirement.
5. i) **To receive and consider the approval of the receipts and payments proposed**
SG proposed, KC seconded, all agreed
Resolved that the payments be made.

ii) **To approve the bank reconciliation to 28th February 2022**
The bank reconciliation was noted.

iii) **To receive the spend against budget to 28th February 2022**
Spend against the budget was noted.

iv) **To consider virements against the budget.**
No virements were made.

v) **To discuss the cashbook balance and reserves distribution and agree any actions required.**

All reserves were reviewed. It was agreed that the committee make the following recommendations to full council.

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1. General reserves be maintained for the forthcoming year at £50,000 being 82% of next years precept. If agreed release £12,000 from EMR Contingency.
 2. Change EMR Speed Gun to EMR Traffic Management and move £4500 from EMR Contingency to EMR Traffic Management.
 3. Move £10,000 from EMR Contingency to EMR Playground.
 4. Release £200 from EMR Insurance to the budget for Insurance for 2023 to cover the increased cost from the renewal quote.
 5. Use £308 from EMR CIL for maintenance work on the youth shed on the recreation ground.
 6. Move £10,000 from EMR Village Amenities to a new reserve EMR MUGA for potential resurfacing.
 7. Release £150 from EMR Website to general reserves.
- 5.** To agree a date for the next meeting.
Dates will be set at the Annual meeting.